



Department: Human Resources & Recruitment

Job Description: Hiring Manager (Part Time)

Location: Byron Bay

Date: May 2019

Summary

We're seeking an HR professional with experience in tech recruitment looking to jump back in with a part time role to drive our recruitment process during a high growth stage.

Details

Split Payments are searching for a part time HR gun to help us with the recruitment process including processing applications, qualifying talent, and conducting the first stages of interviews and consequent skill tests.

Split is experiencing rapid growth and is focused on expanding our development teams as we also undertake significant project work for our clients – these include Tier 1 financial institutions and significant enterprise clients. As such, this role will work closely with the CTO to handle the resource-heavy initial stages of the process and unearth the very best talent in the pool.

This role suits an HR professional looking to get back in to the work force or seeking a part time role to complement their lifestyle.

Key Responsibilities

- Overall responsibility for the hiring process
- Create and manage job descriptions and advertising roles
- Prequalify Candidates from incoming applications
- Conduct the initial stages of recruitment (first interviews, skill tests)
- Work with the executive team to complete the recruitment process and successfully hire the very best candidates
- Assist with the onboarding of new employees where necessary

SPLIT 

jobs@splitpayments.com.au | splitpayments.com.au

Required Skills

- Strong experience in technical recruitment
- Great HR career with in-house experience
- Proven experience with talent acquisition
- Experience with workplace culture etc.
- Ability to quickly identify strong candidates and, as importantly, potential weaknesses
- Highly attentive to detail
- Excellent written and verbal communication

Bonus Skills

- Placement of developers focused on Ruby, JavaScript and Git.
- Deep knowledge of workplace psychology and culture

Personal Attributes

- Be assiduous.
- Be honest and trustworthy.
- Be respectful.
- Be flexible.
- Be proactive.
- Possess cultural awareness and sensitivity.
- Demonstrate sound work ethics.

What's on offer?

- Salary package commensurate with experience.
- Contract role on offer with hourly rates and flexible timing.
- Great employment benefits and working situation (remote friendly).
- Rapid career advancement opportunities for the right candidate.
- Read more about our approach at www.splitpayments.com.au/careers.

To Apply

To apply for this role please email your CV to jobs@splitpayments.com.au. It is vital that you include a cover letter explaining why you are suited to this role.



About Split Payments

Australia's First Open Banking Payments Platform delivering Real-Time Direct Debit™ and Consent Management™ solutions.

Split Payments seamlessly connects businesses and consumers directly with the Australian banking system – creating an entirely new approach to direct entry banking. We've created an Open Banking API that makes bank transfers faster, more visible and easier to manage than card payments – but with significantly lower transaction costs. When you combine this with sophisticated features including Direct Debit Consent Management and Instant Account Verification, the possibilities are endless.

Our mission is to reimagine global banking infrastructures through deep tech innovation and create a new era of digital banking.

